



Shane Majors, M.A.S., C.A.

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<https://drawing-with-scissors.com>

Education

Master of Archival Studies

Clayton State University

2024-2026

Certified Archivist

Academy of Certified Archivists

2026

Bachelor of Fine Arts

Photography and Digital Imaging

Ringling College of Art and Design

Merits: Trustee Scholar

Work Experience

Mount Dora Archives July 2026 - Present

Volunteer

- Process and rehouse collections following archival standards.
- Digitize collections and enhance images using FADGI as a guide.

Home Depot December 2016 - Present

Merchandising Team Supervisor

- Manage complex project workflows with projected milestones and end goals while maintaining flexibility for the unseen.
- Produce clear written and verbal communication for diverse stakeholders, which include my team, vendors, store leadership, and corporate partners.
- Train, mentor, and develop my team, which has led to being consistently recognized as a top-rated supervisor in district Voice of the Associate surveys (Leadership Behavior 96%, Develop 96%, Inspire 100%).
- Collaborate across departments to troubleshoot issues and ensure smooth project execution.

Anthropologie August 2008 - April 2016

Display Coordinator

- Conducted research to inform artistically and culturally contextualized visual displays, aligning with exhibition development in archives and museums.
- Built partnerships with local institutions, including the Children's Museum of Phoenix, supporting community engagement.
- Led educational workshops for patrons, translating creative processes for public audiences similar to archival instruction or exhibit tours.
- Managed project budgets, materials lists, and produced scaled drawings, reflecting strong organizational and documentation skills essential for archival processing and exhibit preparation.
- Supervised interns through hands-on project development, including research, scaled drawings, and budgeted materials planning.

Freelance Genealogical Research Periodic

- Conduct genealogical research using archival sources such as census records, vital records, newspapers, oral histories, and manuscript collections as well as DNA.
- Strong analytical and critical thinking skills to draw conclusions based on evidence and historical context.

Professional and Technical Skills

Archival Standards

- Dublin Core
- DACS
- FADGI
- Metadata creation

Preservation and Presentation

- Archival matting and framing
- Bookmaking/ container construction
- Digital imaging/ retouching
- Comfortable with 35mm, 120mm, 4x5, and 8x10 cameras as well as digital SLRs
- Processing and printing black and white and color photographic materials
- Comfortable using powertools (drill, impact driver, miter saw, jig saw, brad nailer, etc.)
- Curation

Archival and Library Systems

- DSpace
- ArchiveSpace
- Omeka

Media and Office Software

- Adobe Suite (Photoshop, Illustrator, Acrobat)
- Microsoft 365 (Word, Excel, Power Point)
- Wordpress

Projects

“Your Cloud Dries My River” The Hidden Cost of Digital Preservation: The Environmental Impact

<https://drawing-with-scissors.com/wp-content/uploads/2025/11/the-hidden-cost-of-digital-preservation-the-environmental-impact-shane-majors.pdf>

Metadata Enhancement Project

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/shane-majors-metadataenhancement-project.pdf>

Outreach Plan Proposal

<https://www.youtube.com/watch?v=x0xWNkSzK2c&t=2s>

Digitizing Daguerreotypes on a Budget

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/shane-majors-final-posterred-uced.pdf>

The Power of Narrative: Reclaiming the Past for the Present

<https://drawing-with-scissors.com/narrative/>

Publications

"The Ghost Town I Live In." Archival Outlook, September/ October Issue, 2024.
<https://mydigitalpublication.com/publication/?i=831858&p=6&pp=1&view=issueViewer>

"Hidden in Marsh, Protected by Time: The Discovery of a Black Seminole Village in Lake County, Florida." Currently under review with the Florida Historical Quarterly.

Professional Affiliations

- Society of American Archivists
- Society of Florida Archivists
- Student and New Archival Professionals (SNAP)