



Shane Majors

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<https://drawing-with-scissors.com>

Education

Master of Archival Studies
Clayton State University
2024-2026

Selected Coursework

Archival Appraisal, Selection, and Evaluation
Arrangement and Description of Archival Materials
Digital Preservation
Reference, Access, and Outreach

Bachelor of Fine Arts
Photography and Digital Imaging
Ringling College of Art and Design
Merits: Trustee Scholar

Advanced Digital Imaging
Studio Lighting
Alternative Photographic Processes
Bookmaking

Work Experience

Massachusetts Historical Society January 2025 - Present
Volunteer

- Assist in transcribing the diaries of 19th century artist Sarah Putnam as well as create metadata descriptions of the illustrations.

Home Depot December 2016 - Present
Merchandising Team Supervisor

- Lead and motivate my team through training, development, and coaching which has resulted in me being on of the highest rated supervisors in my district through the Voice of the Associate survey (Leadership Behavior 95%, Develop 93%, Inspire 100%).
- Excellent verbal and written communication skills allows me to interact effectively with my team, vendors, store leadership, and corporate partners.
- Excellent project planning skills allows me to create workflows with projected milestones and end goals while maintaing flexibility for the unseen.
- Collaborations with department heads allows for the smooth execution of projects as well as problem solving project issues.

Anthropologie August 2008 - April 2016
Display Coordinator

- Researched, designed, and created captivating displays and vignettes to engage patrons while maintaining ADA compliance.
- Built partnerships with local businesses and institutions including the Children's Museum of Phoenix.
- Hosted quarterly workshops with patrons to build engagement.
- Engaged with patrons who wanted to learn about the creation of displays and educated them on process and techniques.
- Oversaw the development of interns by giving them hands-on experience with the creation of displays, finishing techniques, and processes which culminated in a final project where they designed their own displays, scaled drawings, and created a materials list within a budget.

Freelance Genealogical Research Periodic

Professional and Technical Skills

Archival Standards

- Dublin Core
- DACS
- FADGI
- Metadata creation

Preservation and Presentation

- Archival matting and framing
- Bookmaking/ container construction
- Digital imaging/ retouching
- Comfortable with 35mm, 120mm, 4x5, and 8x10 cameras as well as digital SLRs
- Processing and printing black and white and color photographic materials
- Comfortable using powertools (drill, impact driver, miter saw, jig saw, brad nailer, etc.)
- Curation

Archival and Library Systems

- DSpace
- ArchiveSpace
- Omeka

Media and Office Software

- Adobe Suite (Photoshop, Illustrator, Acrobat)
- Microsoft 365 (Word, Excel, Power Point)
- Wordpress

Projects and Presentations

Metadata Enhancement Project

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/shane-majors-metadataenhancement-project.pdf>

Outreach Plan Proposal

<https://www.youtube.com/watch?v=x0xWNkSzK2c&t=2s>

Digitizing Daguerreotypes on a Budget

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/shane-majors-final-posterreduced.pdf>

The Black Seminoles of Florida: A Wanting Narrative .

Presentation to the Society of American Archivists group Student and New Archival Professionals (SNAP) on the theme of Records of Resistance.

<https://drawing-with-scissors.com/resistance/>

Publications

"The Ghost Town I Live In." Archival Outlook, September/ October Issue, 2024.

<https://mydigitalpublication.com/publication/?i=831858&p=6&pp=1&view=issueViewer>

"Hidden in Marsh, Protected by Time: The Discovery of a Black Seminole Village in Lake County, Florida." Currently under review with the Florida Historical Quarterly.

Professional Affiliations

- Society of American Archivists
- Society of Florida Archivists
- Student and New Archival Professionals (SNAP)