



# Shane Majors

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<https://drawing-with-scissors.com>

## Education

Master of Archival Studies  
Clayton State University  
2024-2026 (Expected)

Bachelor of Fine Arts  
Photography and Digital Imaging  
Ringling College of Art and Design  
Merits: Trustee Scholar

### Selected Coursework

Archival Appraisal, Selection, and Evaluation  
Arrangement and Description of Archival Materials  
Digital Preservation  
Reference, Access, and Outreach

Advanced Digital Imaging  
Studio Lighting  
Alternative Photographic Processes  
Bookmaking

## Work Experience

**Massachusetts Historical Society** January 2025 - Present  
Volunteer

- Assist in transcribing the diaries of 19th century artist Sarah Putnam as well as create metadata descriptions of the illustrations.

**Home Depot** December 2016 – Present  
Merchandising Team Supervisor

- Foster the growth of my team through training and constructive feedback and am one of the highest rated supervisors in my district through the Voice of the Associate survey (Leadership Behavior 95%, Develop 93%, Inspire 100%)
- Plan project workflows with projected milestones and end goals through strong organizational and planning skills.
- Elevate the customer experience (both vendors and traditional customers) through completed projects.
- Developing working partnerships with vendors and company leadership.

**Anthropologie** August 2008 – April 2016  
Display Coordinator

- Researched, designed and created captivating displays and vignettes to engage patrons while maintaining ADA compliance (wheelchair accessible).
- Created a partnership with the Children's Museum of Phoenix where displays were donated.
- Hosted workshops with patrons to build engagement.
- Engaged with patrons who wanted to learn about the creation of displays and educated them on process and techniques.
- Oversaw the development of interns by giving them hands-on experience with the creation of displays, finishing techniques, and processes which culminated in a final project where they designed their own displays, scaled drawings, and created a materials list within a budget.

**Freelance genealogical research** Periodic

- Researched and processed family collections to the file level.

## Professional and Technical Skills

**Archival Standards**

- Dublin Core

- DACS
- FADGI
- Metadata creation

### **Preservation and Presentation**

- Archival matting and framing
- Bookmaking/ container construction
- Comfortable with 35mm, 120 mm, 4x5, and 8x10 cameras as well as digital SLRs
- Processing and printing black and white and color photographic materials
- Curation
- Comfortable using power tools (drill, impact driver, miter saw, jig saw, brad nailer, etc.)

### **Archival and Library Systems**

- DSpace
- Archivmatica
- ArchiveSpace
- Omeka

### **Media and Office Software**

- Adobe Suite (Photoshop, Acrobat, Illustrator)
- Microsoft 365 (Word, Excel, Power Point)

## **Projects and Presentations**

Metadata Enhancement Project

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/shane-majors-metadata-enhancement-project.pdf>

Digitizing Daguerreotypes on a Budget

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/shane-majors-final-poster-reduced.pdf>

The Black Seminoles of Florida: A Wanting Narrative.

Presentation to the Society of American Archivists group Student and New Archival Professionals (SNAP) on the theme of *Records of Resistance*.

<https://drawing-with-scissors.com/resistance/>

“Your Cloud Dries My River” The Hidden Cost of Digital Preservation

<https://papercut-outsofmatisse.wordpress.com/wp-content/uploads/2025/11/the-hidden-cost-of-digital-preservation-the-environmental-impact-shane-majors.pdf>

## **Publications**

“The Ghost Town I Live In.” *Archival Outlook*, September/ October Issue, 2024.

<https://mydigitalpublication.com/publication/?i=831858&p=6&pp=1&view=issueViewer>

“Hidden in Marsh, Protected by Time: The Discovery of a Black Seminole Village in Lake County, Florida.” *Cutting Into Archives (blog)*, 2025. <https://drawing-with-scissors.com/hidden-florida/>

“The Places You’ll Go: A Visual Autobiography.” *Cutting Into Archives (blog)*, 2024.

<https://drawing-with-scissors.com/the-places-youll-go/>

## **Professional Affiliations**

Society of American Archivists

Society of Florida Archivists

Student and New Archival Professionals (SNAP)